From The Thayer County Commissioners

The Responsibilities of the Public

*The public will need to follow directions from all staff while in the Courthouse*
Your patience and understanding in this matter is greatly appreciated.

8.1 If you are sick or have a fever, **STAY HOME**, do not come to conduct business at the Courthouse or any other county building

8.2 Call ahead to the respective office to verify what will be necessary to bring with you to complete your Business in a timely manner.

8.3 Be prepared to wait, as each office is working hard to handle the increase in volume.

8.4 When at the counter, place your paper work down and step back to give our staff the appropriate social distancing. They will give you the same courtesy.

8.5 Please *properly* wear a mask while inside the Courthouse. Masks will NOT be provided, you will need to bring your own. Employees will also be wearing masks.

8.6 Staircases will be one-way traffic – one side will be for going up, the other for going down. Signs will be posted to direct you.

8.6 Six-foot spacing Xs will be placed on the floor in every office and lobby per the current DHM in order to give proper separation between employees and patrons. Please use these while waiting in line in the lobby.

8.7 Only 2 people in the elevator at a time.

8.8 Each office will call for the next person in line as they are ready.

8.8.1 In county offices where there is more than one entrance/exit (Clerk & Treasurer) you will enter through the regular office door and exit through the secondary entrance to help keep the 6-foot spacing as you move through the office.

8.8.2 In the county offices where there is only one entrance/exit (Assessor, County Court, Extension, & District Court), the staff will ask for you to wait on one of the Xs in the lobby outside of the office and call you in when they are ready for you.

8.9 Face coverings will be required to enter the County building until further notice. Patrons not wearing a face covering will not be allowed inside any county buildings. (Added July 17th. 2020)